

Request for Applications



1

Solicitation Development

RFAs can be written by USAID, APC, or jointly.

2

Release of Solicitation

Question and answer process is facilitated.
APC receives applications and reviews them for eligibility.

3

Application Evaluation

APC facilitates the Technical Evaluation Committee (TEC).
As necessary, APC facilitates the best and final offer process before the TEC finalizes their selection(s).

4

Pre-Award

APC issues a pre-award survey to selected applicants and prepares award documents for USAID approval.

5

Approval and Award

APC obtains Agreement Officer Representative (and if necessary, Office of Acquisition and Assistance) approval to issue the award.

6

Monitoring and Reporting

Technical oversight is determined and APC receives regular technical and financial reports from grantee.
As necessary, APC prepares subaward modifications.

7

Award Close-Out

APC submits final grantee reports to USAID and all other close-out actions are completed.